

**HAVEN MANAGEMENT SERVICES**

**RESIDENT CONCERN FORM**

\_\_\_\_\_  
Park Name

If you have a concern, complaint or suggestion for the Park to review, we request that it be submitted to the Park Management in writing.

**COMPLAINT/CONCERN ABOUT:**  Park Facilities  Park Management  Park Resident(s)/Other

Name of person complaint is about, if applicable: \_\_\_\_\_ Spc #: \_\_\_\_\_

Please describe the incident, complaint, or concern (be specific as to the date, time and location):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What action do you think is appropriate?

\_\_\_\_\_

Your complaint will be reviewed and evaluated. If the matter is one that may lead to a legal action on the part of management, it may be necessary to use this complaint for documentation purposes in order to comply with California law. As a result, it may not be possible to ensure complete confidentiality.

\_\_\_\_\_  
Resident Signature                      Spc #                      Date

\_\_\_\_\_  
Resident Signature                      Spc #                      Date

**Park Management Use Only:**  No action taken at this time                       Action is appropriate

The following action was taken: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_